

*Dykeman Park Municipal Golf Course  
Golfer's Handbook  
Revision 02-2024*

# **Dykeman Golfer's Handbook 2024**

*Dykeman Park  
Municipal Golf Course  
101 Eberts Road  
Logansport, IN 46947  
Clubhouse Phone: 574.753.0222  
<https://dykemanparkgc.com/>*

**Adopted by the  
Logansport Parks Board  
Resolution 2023-10**

**Adopted by the  
Logansport Common Council  
Ordinance # 2024-08**



# Dykeman Park Municipal Golf Course

## Course History

Named for the late judge, D.D. Dykeman, this golf course was established when he donated the property to the city upon his death. When the course was established in 1926, Dykeman Park Municipal Golf Course was built with a nine-hole layout. Then, in 1956, an additional nine holes were constructed to make the present day eighteen-hole course. Since then, several improvements have been made to the course, but not to the overall layout or to the wonderful character & quality which golfers have come to expect.

## Course Description

At present, Dykeman Park plays to a par 70, at 6185 yards using the longest tees. When using the shortest tees, it plays to a par 73 measuring 5347 yards. Dykeman Park's two sets of nine holes vary in terrain. The front is a relatively flat par 34 and the original back nine consists of rolling hills and plays to a par of 36. All eighteen holes are lined with beautiful, mature trees and include a number of challenging dog-legs. Men, women, and juniors may play either using a golf car or by walking.

## Outings

Dykeman Park Municipal Golf Course hosts a number of tournaments annually, including the Logansport City Championship (since 1928), the Cass County Championship (since 1949), and the Two-Man Invitational (since 1965). The golf course is a great venue for corporate outings like the George W. Poor Memorial Golf Tournament sponsored by the Memorial Hospital Foundation. In addition, golfers may join the Men's Association or the Ladies' League which both play regularly.

## Dykeman's Calendar

The Dykeman Park Municipal Golf Course is available for play to the public year-round, weather permitting. Traditionally, the clubhouse opens for the season on March 1<sup>st</sup>, and closes for the season on the day before Thanksgiving. The regular hours will adjust throughout the season with the change in times for sunrise and sunset. The clubhouse will open during the winter as weather permits and when the number of golfers justifies the resources required. The Golf Course Manager should be contacted for more specific information.

## Funding

One hundred percent (100%) of all revenue generated at the Dykeman Park Municipal Golf Course shall be deposited into the Non-Reverting Golf Operating Fund. This includes, but is not limited to receipts from concession and pro shop sales, greens fees, season ticket sales, golf cart registration, trail passes, storage fees, cart rental fees, driving range fees, and sales of gift certificates.

The Non-Reverting Golf Operating Fund shall be used for the purpose of supporting and maintaining the Dykeman Park Municipal Golf Course pursuant to Indiana Code 36-10-3-22. The expenditures from this fund shall be annually authorized, by resolution/ ordinance, by the Common Council of the City of Logansport and disbursed on claims submitted by the Parks Administrator and signed by the Parks Board President and Secretary.

Procedures for all revenues & expenditures from the Non-Reverting Golf Operating Fund shall conform to all existing state and local statutes and be in accordance with all current rules, policies, and regulations as established by Clerk-Treasurer and the Common Council. Expenditures from said fund shall be made upon resolution of the Parks Board.

Policies and procedures for the collection of revenue at the Dykeman Park Municipal Golf Course shall be established within the Dykeman Golfer's Handbook as authorized in a resolution of the Logansport Parks & Recreation Board. Fees shall be established by the Common Council of the City of Logansport.

## Annual Review of Expenses & Revenue

The City of Logansport has the responsibility to plan for the adequate funding of services desired by the public. This includes providing and maintaining of public facilities, the managing of municipal finances, and the careful accounting of public funds. The City strives to ensure that it is capable of adequately funding and providing local government services needed by the community.

The Common Council of the City of Logansport acknowledges that the Dykeman Park Municipal Golf Course is a valuable asset to the quality of life in Logansport, as well as an economic development tool for the leaders of our community. Therefore, the Common Council has opted to authorize the City of Logansport to pay for the City's portion of all full-time golf course employees enrolled in the City's insurance coverage (Medical, Vision, Dental, Cass Employer Clinic expenses & Wellness Program participation including HSA distributions), Life Insurance, Long Term Disability, and the employee's coverage of Worker's Compensation.

It should be understood that all revenue generated at the golf course shall be deposited and remain in the Non-Reverting Golf Operating Fund. It is the intention of the Common Council to see the golf course User Fees meet or exceed Course operational expenses through revenues generated by Course users. Municipal funds are not to be expended to offset operational deficits. Capital Investments may be considered by the Common Council on a case by case basis, and authorized through a resolution or ordinance at their discretion.

Annually, during the month of November, the Parks Administrator, the Golf Course Manager and the Parks Board shall conduct a preliminary review of the expenses and revenues for the current year. Solutions to sustainability of the course include but are not limited to:

- An increase of existing Course user fees.
- An introduction of additional or new Course user fees.
- An immediate reduction of course operational expenses.
- An immediate action of course employee layoffs, transfers, and/or reduction in hours.
- An immediate freeze of all Course expenditures and purchasing.

During December, the Logansport Parks and Recreation Board shall submit to Council, a proposal for sustainability.

Should the Logansport Parks & Recreation Board and the members of the City Council fail to arrive at a consensus on the action to be taken, existing Course user fees currently in place at the Course shall automatically increase sufficiently (as determined by the Clerk-Treasurer) to eliminate the Course deficit, and prevent future Course deficits.

## Season Ticket Discounts

That season ticket discounts given will be based on the regular season ticket.

Discounts are as follows:

- Regular 2<sup>nd</sup> Adult will receive a discount of \$80;
- Senior will receive a discount of \$80;
- Senior 2<sup>nd</sup> Adult will receive a discount of \$50;
- City of Logansport Employee will receive a discount of \$80;
- Junior will receive a discount of \$210;
- Students will receive a discount of \$340;
- Half-season tickets will be sold for the full season rate discounted at half + \$20.

## Daily Discounts

When the Course Management offers a discount on greens fee & cart rental, these combined promotional packages shall be available as follows:

May 1<sup>st</sup> through Labor Day: Daily after 1 p.m.;

The day after Labor Day through April 30<sup>th</sup>, all day, everyday.

## Refunds

The Board shall consider fee refunds for extenuating circumstances, except for the Individual Trail Pass, which will not be refunded. A written request to the Board must be presented. The Administrator is authorized to honor the refund request, which will be pro-rated monthly. No refunds will be issued after July 1<sup>st</sup> of each year. The Clerk-Treasurer's Office must be notified immediately for such a refund, which will be made within 10 business days of written notification.

## Free Use of the Course

The Dykeman Park Municipal Golf Course may be used free of charge under the following circumstances:

- The annual charitable events of the Logansport Parks & Recreation Foundation & Special Olympics of Cass County;
- Practices and IHSAA sanctioned events for the coaches/players of the Logansport Community School Corporation;
- Quality assurance play by the Golf Course Manager and the Parks Administrator;
- Annually, 25 promotional rounds of golf with a cart as authorized by the Golf Course Manager or the Parks Administrator.

The free use shall be coordinated with the Golf Course Manager prior to the actual use of the Course. Free use does not include any of the Course Management's fees, including but not limited to food, all beverages, merchandise and carts. Those being granted free use of the course shall abide by all existing course and departmental rules and regulations. The Parks Department requires a listing of all participants, including their name, address, and telephone number. This list shall be retained by the Department. Participants shall be responsible for all state and/or federal taxes or fees, which may occur as a result of the free use.

## Golf Rates (Effective March 1, 2024)

Daily Green Fees:	Current Fee	Discounted Rate
Season Ticket Holder	\$ 1.00	
Regular 18 holes	\$ 21.00	\$ 18.00
Regular 9 holes	\$ 12.00	\$ 10.00
Senior Rate	\$ 18.00	\$ 16.00
Student & Junior (12-26) Rate	\$ 11.00	
Tournaments/Charitable Events	\$ 15.00	
Season Passes	Proposed	Discount Rate
Full Season Regular	\$ 460.00	
Full Season Second Adult	\$ 380.00	
Full Season Senior	\$ 380.00	
Full Season Second Senior	\$ 330.00	
Full Season City of Logansport Employee	\$ 380.00	
Full Season Junior(18-26yrs,not in school)	\$ 250.00	
Half Season Regular	\$ 250.00	
Half Season Second Adult	\$ 210.00	
Half Season Senior	\$ 210.00	
Half Season Second Senior	\$ 185.00	
Full Season Student(12-22, in school)	\$ 120.00	
Cart Rentals	Proposed	Discounted Rate
18 hole round (includes sales tax)	\$ 16.00	\$ 13.00
1-9 hole round (includes sales tax)	\$ 10.00	\$ 9.00
Full season regular any day	\$ 700.00	
Full season regular 2nd adult	\$ 375.00	
Full Season limited (M-F, no holiday)	\$ 550.00	
Full Season limited-2nd adult	\$ 325.00	
18 hole round Private Cart Rider	\$ 10.00	
9 hole round Private Cart Rider	\$ 6.00	
Spectator Cart Rental 18 holes	\$ 30.00	
Spectator Cart Rental 9 holes	\$ 17.00	

## Corporate Package

Corporate Package	Proposed
20 Rounds w/ Cart	\$ 700.00
40 Rounds w/ Cart	\$ 1,400.00

## Driving Range

Driving Range	Proposed
Full Season	\$ 145.00
Small Bucket	\$ 6.00
Large Bucket	\$ 9.00

## Annual Private Cart Fees

Those golfers that desire the use of private carts will be required to pay the following fees as appropriate:

Annual Private Cart Fees	Proposed
Annual Private Cart Registration	\$ 50.00
Individual Trail Pass	\$ 275.00
2nd Adult Individual Trail Pass	\$ 150.00
Annual Storage Stall Rental Fee	\$ 225.00
18 hole round Private Cart Rider	\$ 10.00
9 hole round Private Cart Rider	\$ 6.00



## Private Carts

### Annual Private Cart Registration

Any golfer utilizing a private cart must register that cart annually regardless of its storage location (on or off the course). All owners of private carts shall be assessed a \$50 fee to register the cart.

The Annual Private Cart Registration Fee may be paid at the Course.

Upon registration, private cart owners will receive a sticker to be placed on their cart to indicate the registration of their cart. The Golf Course Manager shall determine the best location for the sticker to be placed on the cart.

### Storage and Use of Private Carts

A pass system has been established that shall verify each golfer using a private cart has contributed equitably towards the maintenance and upkeep of the Course. This pass system is necessary for the following reasons:

- Confusion regarding private cart ownership & storage will be eliminated.
- Fees are based partly on individual golfers and partly on cart ownership (Registration and Storage Fees).
- Families are encouraged to play together (a youth will ride free of charge).
- Course users receive a fair and equitable opportunity to use the facility.
- The burden on the tax paying citizens of Logansport is eliminated.

Any player using a private cart shall be required to purchase an Individual Trail Pass (ITP). Individuals & riders playing golf in a private cart that does not possess an ITP will be required to purchase an ITP, pay the Course's cart rider fee or rent a cart from the Course. Immediate family members who are a youth and individuals not playing golf, may ride with a private cart user free of charge.

The Individual Trail Pass shall be purchased annually for \$250 per private cart user and \$150 per 2<sup>nd</sup> adult private cart user. The 2<sup>nd</sup> adult must reside in the same household. The Individual Trail Pass is non-refundable, non-transferable, and non-assignable. This rate will be reviewed annually for potential adjustment.

The annual cart storage stall rental fee in one of the three cart barns owned by the Logansport Parks & Recreation Department will be \$200. These fees for a storage stall will be received by the Clerk-Treasurer's office for deposit into the Golf Non-Reverting Fund. Individuals who have a private golf cart stored in one of the Storage Barns are required to purchase an Individual Trail Pass, a Private Cart Annual Registration, and pay the Annual Cart Storage Fee. These items must be paid prior to March 1<sup>st</sup> of each year. A late fee of \$25 will be assessed for those who have not paid in a timely fashion. Annually, on March 7<sup>th</sup>, private cart owners who have private carts stored at the Course that have not paid the



required fees will forfeit their private cart storage at the Course. The vacancy shall then be assigned to the first person on the cart barn waiting list.

The Clerk-Treasurer's office shall designate a single person as the owner and responsible party of the private golf cart. Annually, the designated owner of a private golf cart stall shall enter into an agreement with the Department/Golf Course. The designated private golf cart owner shall provide their legal name, address, telephone number, golf cart serial number and a copy of the golf cart's paid property tax receipt for the current year.

The Annual Cart Storage Fee may be paid at the Course or the Clerk-Treasurer's Office. Upon receipt of payment, the Department shall provide the owner with an Annual Permit. The number on the storage fee sticker will coincide with the stall number. The storage fee sticker must be posted on each cart and the yearly license receipt shall be visibly displayed in the stall behind each cart. The City License will include the owner's name, address and phone number and must be signed by owner.

The Course Management and the Administrator shall enforce all rules and regulations stated herein. Each golfer utilizing a private cart must show their Individual Trail Pass (ITP) to the Course Management or representative upon registration and prior to play. Private golf carts must be registered at the Course clubhouse prior to each round of golf played at the Course.

## Miscellaneous

Only golf related equipment shall be stored in the cart barns. Each private golf cart stall occupant is responsible for the cleanliness of the cart stall.

It is the cart barn occupant's responsibility to keep doors shut and locked at all times since the cart barn contents are not insured by the City of Logansport. The City of Logansport is not responsible for theft or vandalism to barn contents. Cart owners should evaluate their own need to insure their personal property.

Failure to comply with the above policy and procedures set forth by the Logansport Parks & Recreation Board and the Logansport Common Council will result in forfeiture of the golfer's rights to use their private golf cart on the Course, forfeiture of golf cart space and loss of all fees paid.



Dykeman Park  
GOLF COURSE

## CORPORATE PLAY PASS

A CORPORATE GOLF PASS AT DYKEMAN PARK GOLF COURSE IS AN INVESTMENT IN YOUR TEAM'S WELL-BEING AND PROFESSIONAL RELATIONSHIPS.

HERE'S WHY IT'S AN OPPORTUNITY YOUR CORPORATION SHOULDN'T MISS:

**NETWORKING HUB:** DYKEMAN PARK GOLF COURSE ISN'T JUST ABOUT THE GAME; IT'S A THRIVING HUB FOR NETWORKING. YOUR EXECUTIVES AND EMPLOYEES CAN CONNECT WITH LIKE-MINDED INDIVIDUALS FROM VARIOUS INDUSTRIES, FOSTERING PARTNERSHIPS AND COLLABORATIONS.

**HEALTH AND WELLNESS:** ENCOURAGE A HEALTHY WORK-LIFE BALANCE BY PROVIDING ACCESS TO A BEAUTIFUL COURSE THAT PROMOTES PHYSICAL ACTIVITY AND STRESS RELIEF. A CORPORATE MEMBERSHIP HERE CAN BE AN EXCELLENT EMPLOYEE BENEFIT.

**TEAM BONDING:** FOSTER TEAM UNITY AND CAMARADERIE BY ORGANIZING TEAM-BUILDING ACTIVITIES ON THE COURSE. GOLF IS AN EXCELLENT WAY FOR EMPLOYEES TO BOND OUTSIDE THE OFFICE.

**CLIENT RELATIONS:** IMPRESS CLIENTS AND PARTNERS BY HOSTING MEETINGS OR EVENTS IN THE SERENE SURROUNDINGS OF DYKEMAN PARK GOLF COURSE. IT'S AN IDEAL SETTING TO SEAL DEALS AND BUILD STRONGER RELATIONSHIPS.

A CORPORATE GOLF PASS AT DYKEMAN PARK GOLF COURSE ISN'T JUST ABOUT PLAYING GOLF; IT'S AN INVESTMENT IN YOUR COMPANY'S SUCCESS AND THE WELL-BEING OF YOUR TEAM. ELEVATE YOUR CORPORATE CULTURE AND RELATIONSHIPS BY INVESTING IN THIS EXCLUSIVE OPPORTUNITY TODAY!

20 Plays w/Cart \$700  
40 Plays w/Cart \$1400



# Dykeman Park Municipal Golf Course Rules

## Rules and Etiquette of the Course

1. All golfers or spectators must wear appropriate apparel at all times while on the golf course, including regular length shirt and shorts or pants. Shirts are required.
2. Softspikes only - No hard spikes, football/baseball cleats, or boots.
3. Smoking is prohibited inside golf course structures, including clubhouse and cart storage barns.
4. All players must register before playing.
5. All golfers must tee off from the first tee unless otherwise instructed by Management.
6. Groups with one or more open holes in front must let faster groups play through.
7. Golfers must follow normal golf etiquette.
8. Please repair ball marks and divots.
9. No more than four golfers per group, unless cleared with clubhouse.
10. All domestic animals are prohibited on the golf course

## Use of Golf Carts on Course

1. The Golf Course Manager is exclusively authorized to provide rental carts to the public at Dykeman Park Municipal Golf Course.
2. Provisions shall be made by the Golf Course Manager to those designated physically handicapped golfers for the use of golf carts.
3. Golf carts may enter fairways at 90-degree angle only. Daily cart routes must be observed.
4. Keep carts on paths around greens and tees.
5. When the "Cart Path Only" sign is posted at the entrance, you must stay on the path for the complete round.

6. Private carts observed by the Management to be mechanically defective or unsafe, shall be removed from the Course until such time as the defect has been corrected to the Golf Course Manager's satisfaction.
7. Any private cart operator, observed by the Management to be operating a private cart on the Course in an unsafe manner, shall be expelled from the Course by the Golf Course Manager until such time as the private cart operator corrects the unsafe operation of the private cart.
8. Management shall have the express authority to close the Course and/or stop play, when, in the opinion of the Golf Course Manager, weather conditions and/or other uncontrollable events occur, or threaten to occur, which endanger the safety or well-being of the patrons using the Course.
9. Failure to comply with current golf course rules set forth by the Logansport Park & Recreation Board will result in the forfeiture of the golfer's rights to use their cart on the golf course, forfeiture of golf cart space and loss of all fees paid for golf cart storage and trail use.

## Beer & Wine at the Course & in the Clubhouse

1. It is unlawful for anyone to bring their own alcohol on to the premises. Dykeman staff shall confiscate any alcohol not purchased from the golf course. Violators will be asked to leave the golf course with no refund.
2. Alcoholic beverages shall ONLY be served by authorized personnel directly to the purchaser's table in the clubhouse or using prepared coolers through the delivery door near the check-in counter. Under no circumstances shall an alcoholic beverage be served over the snack bar or the check-in counter.
3. Absolutely no private coolers shall be permitted on course. Dykeman coolers shall be available to patrons with the deposit of either a refundable cash amount or their driver's license.
4. In order to maintain a safe and pleasant atmosphere for all members, guests and staff, the Logansport Parks Board has established, and shall enforce, the following alcohol service policy:
  - a. Persons thought to be less than 40 years of age shall be asked to produce reliable proof of age.
  - b. Minors (those under 21 years of age) need to know that, in accordance with Indiana Code 7.1-5-7-7, it is illegal to knowingly:
    - i. Possess alcohol
    - ii. Consume alcohol

- iii. Transport alcohol on a public highway when not accompanied by at least one of his/her parents or guardians.
- c. Should someone appear to be intoxicated, it is our "duty of care" to ensure that:
  - i. The Golf Course Manager or Parks Administrator is informed immediately to take charge of the situation.
  - ii. No more alcohol is served to that individual and his access to alcohol through others is prevented.
  - iii. The Golf Course Manager or Parks Administrator shall enlist a friend or spouse who is not intoxicated to take the person home. If no one is available, a taxi shall be called to transport the individual at their expense.
  - iv. If an individual should resist the efforts taken for their protection, the police shall be called.
- d. Alcohol will be available during the following specific times:
  - i. Monday – Saturday: 7:00AM to 3:00AM
  - ii. Sunday: 7:00 AM to 12:30AM.



## DEFINITIONS:

- **Administrator:** Logansport Parks and Recreation Department Administrator
- **Annual Permit:** A formal document issued by the City of Logansport Clerk-Treasurer to private cart owners utilizing space in the storage facilities at Dykeman Park Municipal Golf Course.
- **Board:** Logansport Parks and Recreation Board, consisting of members appointed by the Mayor of Logansport and a member appointed by the School Board of the Logansport Community School Corporation
- **Cart Barn Rental:** Those fees imposed for annual use of golf cart storage space and electric recharge in one of the three cart storage barns owned by the Logansport Parks & Recreation Department.
- **Charitable Events:** Those events benefiting or sponsored by a 501c3 not-for-profit corporation (Management must have proof of 501c3 status);
- **Clerk-Treasurer:** City of Logansport Clerk-Treasurer
- **Clubhouse Manager:** A person hired by the Golf Course Manager to oversee the daily operations of the clubhouse, including the collection of greens fees & cart rentals, as well as operating the snack bar, tournaments, and the driving range.
- **Common Council:** Common Council of the City of Logansport
- **Corporate Play Package:** An annual business purchase for either 20 or 40 rounds of golf with a cart for the purpose of employee morale, well-being, and building professional relationships.
- **Course:** Dykeman Park Municipal Golf Course
- **Daily Ticket Purchase:** The greens fee imposed for any person playing a round of golf at Dykeman Park Municipal Golf Course;
- **Department:** Logansport Parks and Recreation Department
- **Employee:** A person that receives a regular paycheck from the City of Logansport
- **Golf Course Manager:** A person hired by the Logansport Parks & Recreation Department to oversee the daily operations of the golf course and the clubhouse.
- **Golf Professional:** Resident PGA Golf Professional with Logansport Parks & Recreation Department
- **Half-season:** January 1 through July 4 and/or July 1 through December 31.
- **Immediate Family Member:** A relation by blood or marriage residing in the same household.
- **Individual Trail Pass (ITP):** a purchased pass, which entitles the purchaser to utilize a private cart at Dykeman Park Municipal Golf Course for the entire season.
- **Junior Season Ticket Holder:** A person ages 18-26 that has purchased a season ticket at a discount of for Dykeman Park Municipal Golf Course;
- **Junior:** a person 18-26 years of age at the time of ticket purchase;
- **Private Cart Owner:** The owner of record for a golf cart not owned by the Course Management or the Logansport Parks & Recreation Department.
- **Private Cart Registration Fee:** A fee assessed to owners of private carts to help maintain the cart barns.
- **Private Cart Rider:** Any individual playing golf that rides in a cart owned by a private cart owner.

- **Regular Season Ticket Holder**: A person ages 27-61 that has purchased a season pass for Dykeman Park Municipal Golf Course;
- **Regular Second Adult Season Ticket Holder**: A person ages 27-61, who resides in the same household as the first season ticket holder, and purchases a discounted season ticket at the same time the first season ticket is purchased;
- **Season Ticket**: A purchase made by a person to give them golfing privileges from the Dykeman Park Municipal Golf Course, January 1<sup>st</sup> through December 31<sup>st</sup>;
- **Senior**: a person aged 62 or older at the time of the ticket purchase;
- **Senior Season Ticket Holder**: A person ages 62 or older that has purchased a season pass at a discount for Dykeman Park Municipal Golf Course;
- **Senior Second Adult Season Ticket Holder**: A person ages 62 or older, which resides in the same household as the first season ticket holder, and purchases a discounted season ticket at the same time the first season ticket is purchased.
- **Season Ticket Surcharge**: A fee imposed on season ticket holders, which is collected for each round of golf played at Dykeman Park Municipal Golf Course;
- **Student**: A person, ages 12-22 who attends school, i.e., Middle School, High School, or College/University
- **Tournament/Outing**: A competitive event held for 40 or more persons;
- **Youth**: A person under 12 years of age and under and is accompanied by an adult;

